



The Annual General Meeting of

**PLACE LEADERS ASIA-PACIFIC LIMITED**

Was held on

**28<sup>th</sup> November 2022**

Via Zoom

<https://us02web.zoom.us/j/82726560354?pwd=Skt3TWRtNUlYc2t4UG96b3o1NEU4Zz0>

[9](#) Meeting ID: 827 2656 0354 Passcode: 931470

**3pm AEDT/2pm AEST / 1.30pm ACST / 12pm AWST**

**MINUTES**

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	Attachment 1 – Annual Financial Report – 30 June 2022	

Please note the following:

- Under the PLA's Constitution, 60% of the total number of Member agencies present in person or by their representative or proxy constitutes a quorum.
- Each Member agency is entitled to one vote.
- Please refer to Clause 22 of the PLA's Constitution in respect to appointment of proxies, which must be advised prior to the commencement of the AGM.



## 1. Attendance and Apologies

No resolution required.

<b>Name</b>	<b>Organisation</b>	<b>Voting Rights</b>
Claire Ferres Miles	Place Leaders	Nil
Matt Jones	Place Leaders	Nil
Malcolm Snow	City Renewal Authority	15
Marcus Mullholland	City of Brisbane	9
Susan Skuodas	Sydney Olympic Park Authority	15
Bruce Mills	City of Parramatta	9
Jo Smallacombe	Department of the Chief Minister and Cabinet, NT Govt	15
Matthew Sales	Blacktown City Council	9
Patrick Duigan	City of Gold Coast	9
Sam Burke	Darwin Waterfront Authority	15
Sophie Handley	City of Melbourne	9
David Adamson	Compass Housing	9
Deb Kempe	Northern Beaches Council	9
Caroline Butler-Bowdon	Transport for NSW	15
Nicola Plunkett-Cole	Suburban Land Agency	15
Jonathan Daly	City of Greater Geelong	9

## Apologies

David Adamson	Compass Housing	9
Sandy Burgoyne	Place Leaders	Nil



## 2. Agenda

No resolution required.

## 3. Confirmation of Minutes

3.1 It was resolved to accept and approve the Minutes of the AGM held on 18th November 2021 as a true and correct record.

Moved: Jonathan Daly

Seconded: Claire Ferres Miles

## 4. Nomination of Proxies

No resolution required.

<b>Name</b>	<b>Organisation</b>	<b>Proxy</b>	<b>Voting Rights</b>
Nicholas Lennon	Landcom	Malcolm Snow	15
Duane Cole	Hatch RobertsDay	Malcolm Snow	5
Mark Bishop	City of Swan	Malcolm Snow	9
Dajon Veldeman	McGregor Coxall	Susan Skuodas	9
Sarah Reilly	Cred Consulting	Malcolm Snow	5

## 5. Chair's Report

It was resolved to accept and approve the 2021-2022 Chair's Report on the activities of the Company be accepted.

Moved: Sam Burke

Seconded: Jo Smallacombe

### **CHAIR'S REPORT**

Place Leaders remains committed to fostering best-practice leadership opportunities for and between its members. While COVID-related disruption has continued to impact our members' activities, it is pleasing to note that we have had an increasing number of online, "hybrid" and real-life opportunities to bring members together for networking and sharing best-practice place making and management initiatives.

### **EVENTS**

Our successful adjustment to an online Place Leaders Awards program in October 2021 was followed in March 2022 with a major "hybrid" conference with our member-partner the NSW Government: "Changing Places: Exploring Drivers of Change in our Future Places", an exploration of what is changing in our cities, how to manage urban change and preparing for future opportunities to realise great public space outcomes. This featured an online conference with a dozen diverse industry leaders, an in-person workshop on technology and place, and place-based walking tours. Approximately 200 members and public registrants enjoyed a combination of the virtual and physical elements of this program, and the online recording has continued to be regularly accessed by members.

The Place Leaders Awards program continues to grow in reach, the quantity of entries and its national stature. While the October '21 event was held online due to the NSW lockdown, it showcased a wide array of interesting projects with an expanded number of categories.

The recently held 2022 Awards program represented Place Leaders' first full 'live' program in over two years. The number of entrants exceeded any previous Awards program, and we delivered an exceptionally well-received "value add" program of associated place-tours and seminars with member partners City of Parramatta, Sydney Olympic Park Authority, and the NSW Government. An increased attendance by non-member organisations at these events bodes well for future member cultivation.

The 2022 program demonstrated the ongoing value of integrated showcase opportunities for members and with greater flexibility for travel and IRL functions. It is an area we are planning to increase significantly in 2023.

### **EDUCATION**

2022 has seen the successful launch of our Place Leadership Micro-credential program with the University of Notre Dame (UND). This short-course series is Australia's first dedicated

postgraduate-level course in Place Leadership and represents the culmination of several years' research and development by Place Leaders and UND. To date six units have been conducted:

Place Concepts; Place Management in Government; Engagement & Place; Design-led Place Approaches; Policy & Place; Leadership & Place.

Each module runs over a 5-week period, with three 2-hour online seminars followed by a written assessment. Each module has a total volume of learning of approximately 30 hours including seminars, preparation, and assessment.

Feedback has been exceptionally positive:

- ✓ "The Place Leadership Micro Credentials validates what we do as Place Managers/Place Makers and broadens our understanding through theory and academic research." ✓
- ✓ "The facilitator was excellent. Motivating, encouraging, highly knowledgeable, thought provoking and inclusive."
- ✓ "I liked the network of people in the class, high calibre of participants to share experiences and ideas."
- ✓ "This is a unique offering and more relevant than any other course I have come across."

UND remains committed to developing and presenting further modules with Place Leaders in 2023, and we are pro-actively pursuing Government and industry participants for further scaling up of the offer.

## **MEMBERSHIP**

Place Leaders membership is now more geographically diverse, with strong representation across New South Wales, Queensland, Western Australia, Northern Territory, ACT and Victoria. At 30 June, Place Leaders has 22 institutional members.

## **FINANCIAL**

Place Leaders ends FY22 with a comparable cash at bank position to the previous year. Despite the challenges to all subscription-based organisations over the past two disruptive years, the Place Leaders Board and executive remain focused on consistent and diligent financial management, while also acknowledging the importance of membership renewal and new member attraction.

## **PERSONNEL**

Between March-April we transitioned from outgoing CEO Jo Taylor to our new CEO Matthew Jones. The Board wishes to acknowledge the exceptional commitment and professionalism that Jo brought to the role over a six-year period, from renewing the organisation in 2016 through to managing the challenges brought on by COVID over the recent years.

I would like to extend the Board's appreciation to Matt for taking on the CEO role and for his outstanding service to the organisation.

## **STRATEGIC**

The Board met in person in April 2022 for an all-day strategy planning session to determine a refreshed approach to the organisation in the coming year and beyond. With an updated vision of “Putting People and Place First”, Place Leaders’ new strategic plan is focused on achieving more frequent and ongoing, localised events for members, on expanding into Asia, and more customised opportunities for involvement by members. The full Strategic Plan is available for members on request and will be located on the company website from December.

## **6. Financial Report**

The Financial Report for FY 2021-22 is provided at Attachment 1.

It was resolved to accept and approve the 2021-22 audited financial report of the Company. Moved: Susan Skuodas

Seconded: Bruce Mills

## **7. Election of Office Bearers**

7.1 It was noted that Mr Malcolm Snow, Chair of the Board will be resigning after fulfilling his 2-year term of office and the Board will need to elect a new Chair.

7.2 It was resolved to endorse Ms Claire Ferres Miles as a permanent Director of the Company until the expiry of her term of office at the 2024 Annual General Meeting, and to nominate her as Chair of the Board.

Moved: Sam Burke

Seconded: Susan Skuodas

7.3 It was resolved to endorse Mr Samuel Burke, General Manager Darwin Waterfront Corporation from a casual to permanent Director of the Company until the expiry of his term of office at the 2024 Annual General Meeting.

Moved: Jo Smallacombe

Seconded: Deb Kempe

7.4 It was resolved to endorse Ms Susan Skuodas, Director Place Management, Sydney Olympic Park Authority, from a casual to permanent Director of the Company until the expiry of her term of office at the 2024 Annual General Meeting.

Moved: Jo Smallacombe

Seconded: Deb Kempe

7.5 It was resolved to endorse Mr Marcus Mullholland, Manager City Parklands, Strategy and Support, Brisbane City Council, from a casual to permanent Director of the Company until the expiry of his term of office at the 2024 Annual General Meeting.

Moved: Jo Smallacombe



Seconded: Deb Kempe

7.6 It was resolved to endorse Dr Caroline Butler-Bowdon, Executive Director, Cities Revitalisation and Place, Transport for NSW, as a permanent Director of the Company until the expiry of her term of office at the 2024 Annual General Meeting.

Moved: Jo Smallacombe

Seconded: Deb Kempe

7.7 It was resolved to endorse Mr Bruce Mills, Group Manager, Place Making, City of Parramatta Council, as a permanent Director of the Company until the expiry of his term of office at the 2024 Annual General Meeting.

Moved: Jo Smallacombe

Seconded: Deb Kempe

7.8 It was noted that Ms Sandy Burgoyne will be resigning after fulfilling her 2-year term of office.

7.9 It was noted that Mr Duane Cole, Partner, Hatch Roberts Day, continues as a permanent Director of the Company until the expiry of his term of office at the 2023 Annual General Meeting.

**8. Any other Business**

The AGM is officially closed at 3.30pm ADS

A handwritten signature in black ink, appearing to be "MS", with a horizontal line extending to the right.

Signed as a true and correct record by: .....

Malcolm Snow, Chair

Dated: .....28 Nov 2022.....

